PART 3 RESPONSE DESIGN AND PLAN

What It Is

The purpose of this section is to provide a clear set of minimum standards for MPG programmes across agencies in line with programme objectives, pragmatic evidence of target populations’ needs, practical realities faced by implementing agencies, and global or regional MPG experiences and best practices. Many best practice recommendations here are common to CBI or good humanitarian programming, such as selection of financial service providers, and/or Accountability to Affected Populations.

The MPG Response Plan is a living document that provides a snapshot of MPG programmes to date. It is also a template structure for MPG programming that can be adopted either by an individual agency or inter-agency. As with any Response Plan, it should be updated periodically to reflect lessons learned that contribute to more effective MPG programming.

The structure of the proposed Response Plan is the following:

1  Key stakeholders and responsibilities of implementing agencies
2  MPG transfer value
3  Targeting strategy and determining eligibility
4  Delivering the MPG
5  MPG programme quality

It is useful to provide a brief overview of the analysis that informed the decision to use an MPG to meet multi-sector emergency needs and to lay the foundation for comprehensive response design and planning. The Response Plan should include details on the key components for a solid MPG programme. The overview will be based on the analysis done in Parts 1 and 2 of this toolkit. The summary should articulate:

- **MPG programme objective**: What the MPG is designed to do.
- **Target group(s)**: For whom the MPG is designed and why.
- **MPG transfer value**: How much cash the MPG will provide, particularly in relation to the Minimum Expenditure Basket (MEB), and any foreseen variations.
- **Duration**: How long the assistance will be provided for and why.

This section is to be read alongside an example of detailed standard operating procedures provided in Annex 3. Included in the Annex 3 are appendices providing examples of:

- Minimum Expenditure Basket MEB Samples
- Targeting Procedures and Steps
- Financial Service Provider (FSP) Review Checklist
- Bank Account – Case Management
- MPG Coordination ToR
- Post-Distribution Monitoring Tools

27 Depending on target group, geographic location or any periodic or one-off additional cash requirements, e.g. winterisation or livelihoods recovery.